

Minutes of the meeting held 16 December 2021 at the Scout Hut, South Littleton

Present: Councillors: Victoria Sevier, Louise Bucknall (Chairman), Debbie Jones, James Ashley, Roger Jones, Helen Quigley-York & Shannon Mack

In Attendance: Three members of the public, Sean Arble (Clerk) & WCC Cllr Alastair Adams.

263 No apologies received.

264 No declarations of interest received.

265 No dispensations requested.

266 The Council resolved to approve the MINUTES of the meeting held 18 November 2021 at the Scout Hut, South Littleton.

267 Ms Shannon Mack was co-opted as a member of the Council.

268 Ms Helen Quigley-York was co-opted as a member of the Council.

FINANCE

269 The Council resolved to approve the payment schedule.

Ref	Chq	Payee	Details	Net	VAT	Total	Approval Date 16.12.21 unless otherwise noted
99	DD	British Gas	Nov Electric	3.73	0.18	3.91	
100	DD	British Gas	Nov Electric	5.91	0.29	6.2	
101	DD	British Gas	Nov Electric	£98.10	£4.90	£103.00	
102	DD	British Gas	Nov Electric	£115.78	£5.78	£121.56	
103	DD	British Gas	Nov Electric	£6.92	£0.34	£7.26	
104		N Lane	Nov Lengthsman	£300.00	£0.00	£300.00	
105		WDC	Allotment Rent	£62.50	£0.00	£62.50	
106		S Arble	Nov Wage	£675.50	£0.00	£675.50	
107		S Arble	Nov expenses	£81.25	£0.00	£81.25	
108		M Parkinson	Erect Xmas trees	£80.00	£16.00	£96.00	
109		EON	Withy Trees Rd Light	£1,391.41	£278.28	£1,669.69	
110		EON	Long Hyde Rd Light	£1,391.41	£278.28	£1,669.69	
		TOTAL		£4,202.87	£583.58	£4,786.45	

ACTION: Clerk to enquire if M Parkinson will take the Xmas trees down.

ACTION: Clerk to request ACW Trees to remove the Xmas trees.

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0 The November 2021 Reconciliation was noted.

Date 01-Nov-21 to Date 30-Nov-21

add	Current Account balance			52804.61
add	Deposit Account balance			8609.35
less	Payments uncleared This Period:			
#96				675.50
#97				109.45
	Payments uncleared previous Periods			
#13				675.50
#14				83.99
#20				675.50
#21				97.63
#36				675.50
#37				74.86
#43				675.50
#44				70.00
#51				675.50
#52				148.89
#58				675.50
#59				84.96
equ	Balance C/F			56015.68

Opening Balance Deposit Account	8609.28
Add receipts for period	0.07
Less payments for period	0.00
Opening Balance Current Account	55711.52
Less Period payments:	2111.86
Add receipts for period	40.00
Cleared payments previous periods	1620.00
Uncleared Payments previous Periods	4613.33
Closing Balance	56015.68

271 The November 2021 Income & Expense Report was noted.

272 The **Council resolved** to approve the new Financial Regulations without amendments. Cllr Bucknall raised a concern about maximum spend levels for the Clerk, but this is an issue which can be reviewed at any time.

UB
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WCC Cllr A Adams Report:

- A. Village flooding issues near Churcham Homes Estate checked. Station Rd drainage outflow blocked; further investigation needed.
- B. Drain near Brookland House jetted.
- C. There is an old path on the left side (heading toward Blackminster) of Station Road just outside the parish. The Clerk reported that this issue was already raised with the Offenham Clerk.
- D. Old Vicarage to school drains cleared. Still issues with Church Lane; may be necessary to build a gully. This work may perhaps be done in 2022-23.
- E. Cllr R Jones asked about PAC meetings. WCC Cllr Adams stated that PC Beards is receptive to ideas.
- F. Due to the increased cost of the cycle path, the Council may be asked to donate more money.
- G. Mr Cross is investigating Brook ownership issues on South Meadows. Suggested using precept money to keep brook clear. Willing to contribute some funds. Suggested using countryside access volunteers. **ACTION: Clerk to request help from Parish Paths Warden.**

274

WDC Cllr Tony Rowley was not present.

PROGRESS REPORTS

275

The Clerk asked for an update on the Bowls Club Parking Lot on 10.12.21. **ACTION: Clerk to ask C Grant-Parkes about a structural engineer who may help.**

276

The **Council resolved** to engage T Ward to investigate the ownership of the Recreation Ground, register the property with Land Registry and draft three leases (Bowls Club, Scout Hut and Tennis Club) at a cost of £550 plus VAT and cost of land registration.

277

ACTION: The Clerk to request quotes from Vale Handyman Services and C Grant-Parkes to lay a 4 feet by 6-8 feet concrete base and erect noticeboard at its edge. The noticeboard is to be adjacent to the bus shelter in South Meadows.

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The sandbags were removed by WCC.

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The Christmas trees were erected.

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16.11.21 C Grant-Parkes email re open discussions to purchase SLPC land on either side of the recent Norval Road development. The Council requested C Grant-Parkes to forward a purchase proposal.

281

A 16.11.21 email from A Tucker confirmed the opportunity to provide footway lighting on the new Shinehill Road development has now passed. The Clerk spoke with A Tucker and expressed the view that the Council would like the opportunity to consider the issue because original emails on the subject were not received.

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ACTION: Clerk to forward S106 playground equipment application.

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The Clerk issued a work order to carry out significant maintenance work on the Recreation Ground. No date for the work has been confirmed.

284

The Clerk requested a quote from Vale Handyman to replace the post on the footpath near Main St & Farm Lane.

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- 285 The Clerk reported that according to Council records, ACW Trees invoice 09042021 was paid on 21.06.21.
- 286 The **Council resolved** to engage ACW Trees to pollard and remove limb of black poplar tree on South Meadows Playground at a cost of £1850 plus VAT.
- 287 The meeting was adjourned for Public Question Time between 8:15 & 8:25pm. See notes at end of minutes.

CLERK'S UPDATE

Correspondence for Consideration (not otherwise noted):

- 288 07.12.21 email from parishioner RE Shinehill Lane speed limit reduction. **ACTION: Clerk to respond that WCC was requested to conduct a speed survey and/or request results of last survey.**

- 289 The **Council resolved** to remain in WCALC for 2021-22. The membership dues (£928.81) were itemized in the budget.

Tabled Correspondence (not otherwise noted):

- 290 CC WCC Cllr A Adams 02.12.21 email RE drains on Main St & Farm Lane. There are ongoing drainage investigations. Road sweepers are not operating and the Lengthsman has been requested to clear leaves.

- 291 WDC 06.12.21 letter RE S106 monies held confirmation and essential criteria. Public Open Space = £21,674.28, most of which is included in the recent playground equipment application. Public Art = £2328.90.

H Peachey confirmed the following also included in the letter

W/13/02638/PN (land off The Close, Cleeve Prior): Off Site Formal Sport = £5982.50

W/13/01444/OU (land adjacent to Hyde Close): Off Site Built Sports (either/or spend) = £24,933.00; Off Site Formal Sports = £40,377.32; Public Art = £1,781.35

W/16/00740/PN (land at Hyde Close): Off Site Built Sport/Leisure Facilities = £1182.49; Off Site Formal Sports = £1918.17

- 292 Correspondence Sent (not otherwise noted): none

REPORTED ISSUES

- 293 Long Hyde/St Michaels Close drain: 1163580
Long Hyde/ St Michaels Close drain: 1163581
Bennett's Hill drain: 1163584
Bennett's Hill drain: 1163587

PLANNING

- 294 The **Council resolved** not to object to 21/02657/HP.
- 295 APP/H1840/W3278890 - The Clerk reiterated the Council's support of WDC's refusal of 21/00427/FUL.

NEW MOTIONS FOR COUNCIL CONSIDERATION - NONE

CLLR REPORTS AND FUTURE AGENDA ITEMS

- 296 Cllr Sevier suggested requesting 150 copies of the next Link edition

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297 Cllr Bucknall requested information to include in the Link.

298 **ACTION: The Clerk to send website account details to Cllr Ashley.**

299 **ACTION: Clerk to send a letter to a parishioner who has left a parked car on Council land.**

300 The meeting closed at 9:00pm.

301 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 20 January 2022 at the Scout Hut, South Littleton.

Signed  Date 20/01/2022

OPEN FORUM NOTES

A. R Herborn discussed the Legacy Grant scheme whose expression for interest is due by 03.03.22. The Council was generally supported of the idea and welcomed application ideas to be emailed to the Clerk.

ACTION: R Herborn is happy to take the lead and will follow up with the Clerk.

B. M Smith, candidate for WDC Council representing the Littletons, introduced herself.