

## Minutes of the meeting held 15 July 2021 at the Scout Hut, South Littleton

Present: Councillors: James Ashley, Victoria Sevier (Chairman) & Roslind Compton.

In Attendance: Sean Arble (Clerk) and WCC Cllr Adams.

119 Apologies received from Cllrs Debbie Jones, Roger Jones & Louise Bucknall.

120 No dispensations requested.

121 The **Council resolved** to approve the **MINUTES** of the meeting held 17 June 2021 at the Scout Hut, South Littleton.

### FINANCE

122 The July 2021 Payment Schedule was approved.

Payment References; those in red previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Approval Date 15.07.21 unless otherwise noted
33		S Arble	June wage	£675.50	£0.00	£675.50	
34		S Arble	May expenses	£74.86	£0.00	£74.86	£750.36
35	DD	British Gas	Electricity May 21	£27.57	£3.52	£31.09	DD
36	DD	British Gas	Electricity May 21	£48.44	£2.10	£50.54	DD
37	DD	British Gas	Electricity May 21	£6.67	£0.33	£7.00	DD
38		M Parkinson	Cut playgrounds x 2 June	£384.00	£76.80	£460.80	
39		M Parkinson	Lengthsman June 21	£320.00	£64.00	£384.00	
40		Western Power	Make st light column on Withy Trees safe	£243.99	£48.80	£292.79	
41		L Bucknall	Cllr expenses	£7.00	£0.00	£7.00	
		<b>TOTAL</b>		<b>£1,788.03</b>	<b>£195.55</b>	<b>£1,983.58</b>	

123 The June 2021 Reconciliation was noted.

Date		Date
	01-Jun-21	to
		30-Jun-21

add	Current Account balance		41509.85
add	Deposit Account balance		8608.99
less	Payments uncleared This Period:		
#20			675.50
#21			97.63
	Payments uncleared previous Periods		
#13			675.50
#14			83.99
equ	Balance C/F		<b>48586.22</b>

Opening Balance Deposit Account	8608.92
Add receipts for period	0.07
Less payments for period	0.00
Opening Balance Current Account	44849.52
Less Period payments:	3989.95
Add receipts for period	650.28
Cleared payments previous periods	
Uncleared Payments this Period	773.13
Uncleared Payments previous Periods	759.49
Closing Balance	48586.22

- 124 The June Income & Expense Report was noted.
- 125 The WDC Cllr Lasota was not present; no report.
- 126 The WCC Cllr Adams report was emailed to cllrs.
- A. WCC budgeted £1.5 million to support families during the summer holidays.
- B. Masks are no longer required in council chamber.
- C. Covid figures are increasing in the area, but no deaths and few hospital admissions.
- D. The adjacent land owner to the proposed cycle path is not willing to give some land to build the path. The cost will increase significantly to have gas employees on site for safety reasons.
- E. Survey of the drainage system around the Old Vicarage is complete.

**ACTION: WCC Cllr Adams will check with WDC about Recreation Ground land ownership.**

**ACTION: Clerk to check with WCC Hive about SLPC records on the Recreation Ground.**

### PROGRESS REPORTS

- 127 On 08.07.221 the Clerk requested a firm quote from T Ward RE proving the Recreation Ground is owned by SLPC, registering the Rec Ground and drawing up new leases. Cllr Ashley noted that the Council can apply directly to Land Registry as the owner of the land for £200, however, the Council would likely need documents to support ownership. There was also some question as to when the land now known as the Rec Ground received planning permission. This application could reveal ownership details.
- ACTION: Clerk to request an update.**  
**ACTION: Clerk to inquire with the planning consultant RE registering land etc.**  
**ACTION: Clerk to inquire with R Herborn about local historians.**
- 128 Cllr R Jones & the Clerk measured the area where the car parks illegally near the bus shelter. It would take two planters approximately 5 feet by 5 feet to block vehicular access to the area. Cllr R Jones stated that Albutts would build two planters for ~£250 - £300 each. **ACTION: Clerk to request a written quote.**
- 129 Cllr R Jones reported that Mr Li would contribute £200 toward the removal of the tree on his land near 26 Norval Rd and would give permission for the Council to enter his land. A few quotes were received, Mr Wilkinson's £2000 quote seemed to be the best. The Clerk had a few concerns such as the money being received prior to the start of the job and permission to enter the land in writing. Another issue is the Council taking the lead

for this job. Should the Council agree to spend £1800 on this matter, perhaps it is better for Mr Li to organize the job and the Council financially contribute toward the project.

The Clerk stated that Cllr R Jones intended this matter to be a proposal on the agenda, however, the Clerk didn't receive the email until after the agenda was posted. Cllr R Jones may want to call an emergency meeting to consider this matter.

130

Cllrs R Jones & Bucknall and the Clerk inspected the Recreation Ground play equipment to determine priorities for repairs.

The nylon rope on the tower, nylon rope walker and zip wire issues will be raised when Cllr Bucknall meets representatives from Rinske on 9 July and Wickstead on 14 July.

The Clerk will approach M Parkinson about refurbishing two picnic tables, the bench, replacing the fence post, removing the matting under the dual swing, rasping sharp areas of tree chair, throwing loose stones over stone wall and removing metal pole.

The Clerk investigated powder coating the soccer goal post. It needs to be delivered in sections; it would seem most places can't do a crossbar of 7.32 meters.

Cllr Sevier stated that the bolts sticking out of the broken play equipment piece was dangerous and should be added to the list.

The Clerk reported that he was told by Cllr Bucknall that M Parkinson is no longer interested in being the Lengthsman or doing handyman jobs for the Council. Therefore, the Council needs to find a handyman. Cllr Compton stated she may know of a person who is willing to do some jobs. **ACTION: The Clerk to confirm M Parkinson has resigned as the Lengthsman. ACTION: The Clerk will make inquiries with the Cleeve Prior Lengthsman about the Lengthsman position.**

131

New water supplier for SLAGA is underway.

132

SLAGA isn't interested in the industrial water containers on offer from Kanes.

133

Albutt's installed the new noticeboard by the shop and Cllr Jones took possession of the other noticeboard. It was thought a good placement for the noticeboard was near the bus stop at South Meadows.

134

As there were no members of the public present, the meeting was not suspended for Public Question Time.

#### CLERK'S UPDATE

Correspondence for Consideration (not otherwise noted):

135

06.07.21 SLAGA letter RE request for £63.70 VAT refund. SLAGA paid a mid-2020 invoice which included VAT. The Council claims VAT so there should be no VAT charged to SLAGA. **ACTION: The Clerk will reimburse SLAGA when it claims the VAT refund which will likely be near Christmas time.**

136

29.06.21 email from North & Middle Littleton PC RE consider joining in the celebrations to commemorate the Queen's 70 years in 2022. ACTION: The Clerk will respond that SLPC may be interested. What are the ideas thus far? Perhaps place a notice in the Littleton Link.

137

12.06.21 Bowling Club email RE safety of sleepers over the cesspit in the parking lot near the Bowling Club. **ACTION: Clerk to review the lease.**

Tabled Correspondence (not otherwise noted):

138

26.06.21 M Keeling email RE requesting Littleton Link advertisers to renew contracts. Some of the clients are only interested in placing ads if there is a hard copy of the LL

delivered. Cllr Bucknall responded SLPC may be interested in a limited hard copy run. Delivery of the Link was a very difficult issue using several people that took quite some organization. **ACTION: Clerk to make inquiries with St Michaels Church about delivering the Link.**

139 The request from J Bache to use the Recreation Ground for an open-air service was withdrawn.

140 14.07.21 B Barnes meeting RE South Meadows footways was held. Several areas in need of repair were identified. The repairs could take up to 2 years to complete.

141 Correspondence Sent (not otherwise noted): None

142 **REPORTED ISSUES** - None

### **PLANNING**

143 The **Council resolved** not to object to 21/01456/HP: proposed rear extension – 1 Clevedon Rd.

144 21/01386/HP: Demolition of existing garage and utility room and erection of proposed garage and side extension – 19 Meadow Rd. The **Council resolved** not to object to this application using Delegated Powers to the Clerk.

145 21/01371/FUL: Erection of stables, hay store and extension to access track – Land at OS 0736 4646, Cleeve Rd, Middle Littleton. The **Council resolved** not to object to this application using Delegated Powers to the Clerk.

146 21/01385/HP: Single storey rear extension with stepped access, removal of existing Garage and erection of gym building – 11 Station Rd. The **Council resolved** not to object to this application using Delegated Powers to the Clerk.

147 WDC approved 21/01302/HP – the Council did not object to this application.

### **NEW MOTIONS FOR COUNCIL CONSIDERATION**

149 The **Council resolved** to spend up to £300 to fill the four planters at the entrances to the parish with appropriate plants. Cllr Compton will purchase the plants and submit an invoice if she can't set up an SLPC account. Cllr Compton plans to fill the planters by October.

### **CLLR REPORTS AND FUTURE AGENDA ITEMS**

150 Cllr Sevier reported several areas which need attention. There are areas of the parish infested with weeds. Farm Lane hedges need to be trimmed. Perhaps the Lengthsman should weed spray.

151 Cllr Compton offered her apologies for the September meeting.

152 The meeting closed at 9:10pm.

153 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 16 September at the Scout Hut, South Littleton.

Signed                     *S Arble*                     Date                     26/08/21