

Minutes of the meeting held 17 June 2021 at the Scout Hut, South Littleton

Present: Councillors: James Ashley, Louise Bucknall (Chair), Roger Jones & Victoria Sevier.

In Attendance: Sean Arble (Clerk) and one member of the public.

079 Apologies received from Cllrs Debbie Jones Roslind Compton.

080 Cllr Bucknall declared a non-pecuniary interest in minute 110. Two of Cllr Bucknall's children are Beavers/Cubs who use the Scout Hut.

081 No dispensations requested.

082 The **Council resolved** to approve the **MINUTES** of the meeting held 20 May 2021 at the Scout Hut, South Littleton subject to amending minute 047 to read "... Cllrs Bucknall, Sevier & Ashley..."

FINANCE

083 The June 2021 Payment Schedule was approved.

Ref	Chq	Payee	Details	Net	VAT	Total	Approval Date 17.06.21 unless otherwise noted
20		S Arble	May wage	£675.50	£0.00	£675.50	
21		S Arble	May expenses	£97.63	£0.00	£97.63	£773.13
22	DD	British Gas	Electricity May 21	£97.29	£4.86	£102.15	DD
23	DD	British Gas	Electricity May 21	£82.50	£4.12	£86.62	DD
24	DD	British Gas	Electricity May 21	£5.71	£0.28	£5.99	DD
25		Play Inspection	Inspect both playgrounds	£170.00	£34.00	£204.00	
26		WaterPlus	Jan-April/May 21	£160.28	£32.06	£192.34	
27		M Parkinson	Cut playgrounds x2 April & replace gate latch on S Meadows Playground	£419.00	£83.80	£520.80	
28		M Parkinson	Cut playgrounds x2 May & replace rail one Rec Ground	£414.00	£82.80	£496.80	
29		M Parkinson	Lengthsman April 21	£370.00	£74.00	£444.00	
30		M Parkinson	Lengthsman May 21	£320.00	£64.00	£384.00	
31		ACW Trees	Crown Lime Tree	£220.00	£44.00	£264.00	
32		Zurich	Insurance	£1,200.62	£0.00	£1,200.62	
		TOTAL		£4,232.53	£423.92	£4,674.45	

00

084

The May 2021 Reconciliation was noted.

Date		Date
	01-May-21	to
		31-May-21

add	Current Account balance			44849.52
add	Deposit Account balance			8608.92
less	Payments uncleared This Period:			
#13				675.00
#14				83.99
equ	Balance C/F			52699.45

Opening Balance Deposit Account	8608.85
Add receipts for period	0.07
Less payments for period	0.00
Opening Balance Current Account	47101.48
Less Period payments:	2291.96
Add receipts for period	40.00
Cleared payments previous periods	
Uncleared Payments this Period	758.99
Closing Balance	52699.45

085

The May Income & Expense Report was noted.

086

The **Council resolved** to complete Section 1 of the Annual Governance Statement. The Council replied "No" to questions 3,4 & 7.

The Council didn't believe it took all reasonable steps to assure that there are no matters of actual or potential non-compliance with laws...that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.

The Council could find no evidence that that it provided a proper opportunity during the year for the exercise of elector's rights...

The Council could find no evidence that it took appropriate action on all matters raised in reports from internal and external audit.

ACTION: Clerk to provide explanations to the external auditor for each "no" response.

087

The **Council resolved** to complete Section 2 of the Annual Governance Statement without amendments.

088

There was no comment on the Internal Auditor report.

PROGRESS REPORTS

089

A £1550.81 quote was received from EON to install a solar light near Blacksmith Cottage. Should the Council wish to proceed a cllr will draft a proposal.

60

- 090 On 27.05.21 the Clerk requested quotes from AA Holmes and T Ward re proving the Recreation Ground is owned by SLPC and registering the land. To date, neither replied. **ACTION: Clerk to check progress on the quotes.**
- 091 The Clerk confirmed that vandalism is covered by the Zurich insurance policy.
- 092 Then confirmed with C Grant-Parkes that the Council would prefer if water connections were not run through Council owned land.
- 093 The Clerk forwarded an updated Asset Register to cllrs.
- 094 Cllr Bucknall reported that PC M Beards visited the child who defaced the slide on the South Meadows Playground and all went well.
- 095 B Barnes (WCC) has been informed about the illegal parking on the pavement near the shop. He unsuccessfully tried to find the owner of the car. After a search, it was discovered that the area in question is not part of Highways so WCC can't enforce parking. It is thought the land belongs to SLPC. The police have been notified of the situation and intend to place a note on the car. **ACTION: Cllr Jones to obtain written quotes to install a planter in the area to stop illegal parking.**
- 096 On 10.06.21 the Clerk made a claim of £1962.48 to replace the Withy Trees Rd streetlight and make the downed streetlight safe.
- 097 On 10.06.21 the Clerk sent a letter to Mr S Li regarding the maintenance of the Meadow Rd & Withy Trees Rd verges and the tree near 26 Norval Rd. Cllrs R Jones & D Jones met with Mr Li on 11.06.21. It remains unclear if Mr Li intends to maintain the land. Mr Li is willing to sell the land at a discounted price. **ACTION: Cllr R Jones to obtain an additional written quote to cut the tree down.**
- 098 The meeting was suspended from 8:10-8:15 for Public Question Time. Notes of the session are at the end of the minutes.

CLERK'S UPDATE

- 099 Correspondence for Consideration (not otherwise noted): None
Tabled Correspondence (not otherwise noted): None.
- 100 B Barnes (WCC) organized the replacement of the "No HGV" signs at Withy Trees/Shinehill Lane and Meadow Rd/Shinehill Lane.
- 101 The Vale of Evesham Lorry Advisory Map received from A Adams was posted on the website by Cllr Ashley.
Correspondence Sent (not otherwise noted):
- 102 03.06.21 letter to I Middleton requesting the land owner to cut the grass in the area adjacent to Shinehill Lane between Withy Trees and Meadow Rds.

- 103 **REPORTED ISSUES** - none

PLANNING

- 104 The **Council resolved** not to object to 21/01302/HP: single storey side extension at 21 Norval Rd.
- 105 The **Council resolved** not to object to 21/00942/HP: front porch and rear single two storey extensions at Ambrie, Shinehill Lane.
- 106 WDC refused application 21/00427/FUL; SLPC objected.
- 107 WDC approved application 20/00518/FUL; SLPC objected.

10

NEW MOTIONS FOR COUNCIL CONSIDERATION

- 108 The **Council resolved** to form a Working Party consisting Cllrs Bucknall and R Jones to determine the next step in rectifying some of the identified issues. The Clerk suggested a site inspection with the report to determine the priority issues.
- 109 The **Council resolved** to approve switching the water supplier from WaterPlus to Everflow. This decision will not cost the Council money as SLAGA pays the water bill.
ACTION: Clerk to organize the new supplier.
- 110 The **Council resolved** to donate £750 towards the Scout Hut lighting upgrade project. The Clerk will request June Robertson to forward the invoice when the work is complete.
- 111 WDC Cllr R Lasota Report
- A. SWDP process starts in September. There is one plot located in South Littleton for 6-7 houses on Long Hyde Rd.
- B. The Forest Lodge development did accept most of the Littleton applicants.
- C. Kanes offered 24 water containers to SLPC. WDC Cllr Lasota thought maybe SLAGA could use them. **ACTION: Clerk to ask SLAGA if they would like the containers.**
- D. A white VW Golf has been seen speeding through the Littletons several times. Some drivers have been caught, but not prosecuted. The Police welcome phone footage of speeding as evidence.

CLLR REPORTS AND FUTURE AGENDA ITEMS

- 112 Cllr Bucknall requested that Cllr Ashley meet to discuss the S106 proposal which it is hoped will be submitted at the July meeting.
- 113 Action: Cllr R Jones to write a testimonial for the ACW Trees website.
- 114 Cllr Sevier reported that in her opinion the lime tree near her house is still very close to overhead cables and perhaps should be crowned.
- 115 Cllr R Jones reported that Albutt's will install the wall noticeboard near the shop and will take delivery of the of the other noticeboard.
- 116 Cllr Sevier reported that some streetlights have sensors under trees and therefore turn on when it is still daylight. Next to #5 Norval Rd is an example.
- 117 The meeting closed at 9:15pm.
- 118 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 15 July 2021 at the Scout Hut, South Littleton.

Signed W Davie Date 15/07/2021

OPEN FORUM NOTES

1. A parishioner reported that the public footpath from at Main St and Farm Lane has nettles overgrowing the path. **ACTION: Clerk will contact A Saunders to determine if this path is WCC responsibility.**
2. The notice for the mobile police van states it will stop at the Village Hall, South Littleton. Cllr Bucknall stated that PC Beards was made aware of the error. **ACTION: Cllr Bucknall to request PC Beards to post an amended notice.**