Minutes of the meeting held 18 March 2021 Via Zoom, South Littleton

Present: Councillors: James Ashley, Roger Jones, Debbie Jones, Louise Bucknall (Chair), Roslind Compton & Victoria Sevier.

In Attendance: Sean Arble (Clerk), one member of the public & WCC Cllr A Adams.

190 No apologies received.

191 Cllrs R Jones & D Jones declared a pecuniary interest for minute 212.

192 No dispensations requested.

193 The **Council resolved** to approve the **MINUTES** of the meeting held 18 February 2021 via Zoom, South Littleton.

FINANCE

194 The February 2021 Reconciliation was noted.

Date		Date
01-Feb-21	to	28-Feb-21

add	Current Account balance			28076.82
add	Deposit Account balance			8608.71
less	Payments uncleared This Period:			
			#2586	190.00
			#2587	30.00
			#2588	57.56
equ	Balance C/F			**36407.97**

Opening Balance Deposit Account	8608.64
Add receipts for period	0.07
Less payments for period	0.00
Opening Balance Current Account	31662.94
Less Period payments:	5821.16
Add receipts for period	2725.56
Cleared payments previous periods	768.08
Closing Balance	**36407.97**

195 The February 2021 Income & Expense Report was noted.

196 The Clerk was approved as Banking Delegate for Lloyds Online banking. The Clerk should now be able to make online payments.

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197 The Council resolved to approve the payment schedule.

Ref	Payment	Payee	Details	Net	VAT	Total		Approval Date 18.03 unless otherwise noted
131		S Arble	Feb Wage	£675.50	£0.00	£675.50		
132		S Arble	Jan Expenses	£110.51	£5.58	£115.85		
133	DD	British Gas	Electricity Feb 21	£5.65	£0.28	£5.93		
134	DD	British Gas	Electricity Feb 21	£114.34	£5.71	£120.05		
135	DD	British Gas	Electricity Feb 21	£96.90	£4.84	£101.74		
136		WDC	Allotment Rent	£62.50	£0.00	£62.50		
137		L Bucknall	storage boxes	£13.33	£2.67	£16.00		
		TOTAL		£1,078.73	£19.08	£1,097.57		

PROGRESS REPORTS

198 Removed streetlights near 5 Greenhill Cottages, Long Hyde Rd: The Council received a £1654.48 invoice from WCC to remove the streetlight. Apparently, the police department requested this action. SLPC was not notified of the action or the potential cost. The Council recently settled on the insurance claim which doesn't include these removal costs. The Clerk is currently in discussions with WCC about the fees. The invoice was not included in the payment schedule.

199 T5 – Lombardy Poplar Tree near 26 Norval Rd: On 22.01.21 & 08.02.21 the Clerk emailed S Griffiths of WDC concerning the situation. As requested, the Clerk purchased a Land Registry Plan of the land and forwarded it to S Griffiths. The Plan indicates that Chevin Homes owns the land which includes the tree in question.

200 Lengthsman contract was posted to M Parkinson, but it hasn't been returned.

201 Drainage: The Clerk forwarded parishioner emails to WCC Cllr A Adams. Cllr Adams and WDC/WCC officers met with a few parishioners onsite to discuss the issues. A survey will be conducted to identify the pipes. The outlet pipe in the ditch from the bottom of the field on the Churcham Homes site will be jetted. The pipe alongside 1 Station Rd will be investigated.

202 SWDP: February Newsletter emailed to cllrs on 26.02.21. SWDP Review Preferred Options consultation launched in March. The consultation on Travelling Showpeople Site Allocation DPD Preferred Options is delayed until after the May 2021 Local Elections.

203 Tennis Club, Scout Hut & Bowls Club Leases: A member of the Tennis Club offered to draft new leases. There is a conflict of interest, however, the risk to the Council is minimal given there are old leases which will serve as templates and the relatively low rents involved. The Clerk is waiting for a reply to discuss the issue in more details. There is some trepidation on the part of the Scout Hut Committee due to the unknown cost of the draft lease. Initial discussions with the solicitor suggest the fees will be relatively low.

204 The meeting was suspended from 7:40pm until 7:50pm for Public Question Time. Notes appear at the end of the Minutes.

205 WCC Cllr A Adams emailed the March report to the Clerk.

A. 51% of Worcestershire has been vaccinated.
B. Extra funding for highways, footways, flooding & public rights of way means that pavements at South Meadows should be improved soon.

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C. Covid cases in Wychavon down to 74.
D. Long Lartin Prison has been contacted regarding the brook at South Meadows.
E. There will be a large number of road works projects between March and July this year. Use www.one.network for complete details.
F. Station Rd will be closed 6 April to 7 May to build the cycle path.
G. Mobile camera will be in use from Evesham to Badsey past the Aldington exit starting early April.
H. Farm Lane near the bend has been flagged for repairs. Will receive attention as part of routine maintenance.

CLERK'S UPDATE

Correspondence for Consideration (not otherwise noted):

206 Parishioner 18.02.21 email proposal to move the flower bed to the other side of the bus shelter on Station Rd. No cllrs proposed this suggestion for Council consideration. Cllr R Jones noted that the parishioner is consistently parking on the far side of the bus shelter. The Clerk noted that this land is likely part of the verge and to place objects such as bus shelters and plant boxes requires A Street Furniture License from WCC. WCC Cllr Adams stated that WCC is responsible for this land. **ACTION: Cllr R Jones to forward address of parishioner to the Clerk. The Clerk will then forward information to WCC Cllr Adams who will request B Barnes to write a letter to the parishioner requesting that cars no longer be parked on the verge.**

Tabled Correspondence (not otherwise noted):

207 WDC 06.03.21 email RE 2021 Parish Games AGM will be held on 07.04.21. Anyone who would like to join the Committee should inform the Secretary before 24.03.21.

208 Correspondence Sent (not otherwise noted): None

REPORTED ISSUES

209 See Minute 201.

PLANNING

210 WDC Approved Applications: 20/02622/HP

211 The **Council resolved** to object to application 20/00518/FUL: Despite the proposed alterations, the Council believes the design of the buildings is not appropriate to the local setting. The Council hopes to use a planning consultant to represent the Council at the Planning Committee Meeting. **ACTION: Clerk to contact Brodie Planning to ascertain if this company would be willing to represent SLPC in regards to planning application 20/00518/FUL.**

NEW MOTIONS FOR COUNCIL CONSIDERATION

212 The **Council resolved** not to engage R Jones to cut the grass verges on South Meadows. **ACTION: Clerk to request Chevin Homes to pay for R Jones to cut the verges 16 times per year at a cost of £600.**

213 The **Council resolved** to re-organize the Council website with the goals of being more user-friendly and meet various compliance regulations. There will be more work required which VISION ICT will do. A separate proposal will be considered in the future. **ACTION: Cllr Ashley will do the work with the help of the Clerk.**

214 The **Council resolved** to donate the laptop and printer to a local school. The first choice is Blackminster, the second choice Honeybourne. **ACTION: Cllr Bucknall to source the school. ACTION: Cllr Ashley to wipe the hard drive.**

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CLLR REPORTS AND FUTURE AGENDA ITEMS

215 Cllr Ashley intends to present a S106 proposal for consideration at the April Meeting.

216 Cllr Compton is working on a S106 proposal which will involve a nature area on the Recreation Ground. **ACTION: Cllr Bucknall to seek consult the parish RE the ideas of play equipment and a nature area as ways to use S106 funding.**

217 Cllr Compton reported that someone dumped turf on the Recreation Ground behind the playground area. The pile can likely be smoothed out. This incident should be reported in the Littleton Link. **ACTION: Cllr Compton will forward a photo to the Clerk.** **ACTION: Cllr Bucknall to include the item in the Littleton Link.**

218 Cllr Compton raised the idea of a future proposal to plant bulbs throughout the parish.

219 Cllr R Jones raised the idea of a proposal for the Council to hold a Christmas Event this year. **ACTION: Cllr R Jones to submit a proposal.**

220 The meeting closed at 9:15pm.

221 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 15 April 2021 via Zoom.

Signed _____ Date 18-03-2021.

Minutes prepared by S Arble, Clerk to the Council, 04.04.21.

OPEN FORUM NOTES

A. A member of the public advocated for the Council to object to planning application 21/00388/AGR; a packing shed in Middle Littleton.