

Minutes of the meeting held 20 March 2025 at the Scout Hut, South Littleton

Present: Councillors: Victoria Sevier, Hannah Robson, Sally Ashwin, Trevor Beddowes and Helen Quigley-York, Debbie Jones, Roger Jones and Shannon Mack (Chairperson)

In Attendance: One member of the public, Sean Arble (Clerk), WCC Cllr A Adams and WDC Cllr H Robson

341 No apologies received.

342 No declarations of interest.

343 No dispensations requested.

344 The **Council resolved** to approve the **MINUTES** of the meeting held 20 February 2025 at the Scout Hut, South Littleton.

345 The meeting was suspended for Public Question Time from 7:30 pm-7:35pm. The Notes are at the end of the Minutes.

FINANCE

346 The **Council resolved** to approve the payment schedule. **ACTION: Clerk to ask N Lane about the Xmas tree removal. There are some tree trunks near the compost bin.**

Payment References; those in previously paid						
Ref	Payee	Details	Net	VAT	Total	
	A Taylor	gate latches S Meadows	£110.00	£0.00	£110.00	08.03.25
189	Elan City	2xVAS	£4,589.99	£918.00	£5,507.99	"
190	WDC	Allotment Rent	£62.50	£0.00	£62.50	"
191	N Lane	X mas tree clearance	£90.00	£0.00	£90.00	"
192	Nick Lane	Lengthsman February	£185.00	£0.00	£185.00	"
193	S Arble	lonos 255091	£6.00	£1.20	£7.20	DD
	S Arble	lonos 09160	£3.50	£0.70	£4.20	DD
195	S Arble	lonos 73109	£10.00	£2.00	£12.00	DD
196	Clerk	Feb wage	£865.00	£0.00	£865.00	20.03.25
197	HMRC	Council NIC	£14.77	£0.00	£14.77	20.03.25
198	Clerk	Feb expenses	£84.57	£0.92	£85.49	"
199	British Gas	Feb 25 electric 303	£190.00	£9.50	£199.50	DD
200	British Gas	Feb electric 307	£147.97	£7.39	£155.36	DD
	TOTAL		£6,359.30	£939.71	£7,299.01	

347 February 2025 Reconciliation noted. Cllr Sevier had a question that she will ask the Clerk at a later time.

348 February 2025 Income & Expense Report noted.

349 The Council received a £250 VE Day grant from WDC, but no spending guidance notes were included.

350 WCC Cllr A Adams Report:

He will not run for re-election in May.

Pedestrian Crossing inquiry will take 6-8 months to evaluate.

Extra HGV signs could be erected in August. The matter is currently with the legal team.

Flood measures around church are working well.

Request Council to accomplish tasks locally. The re-organization of WCC will mean a drop in services for a few years.

Will send a link to the Clerk re highway app.

351 WDC Cllr Robson Report

The elections in May 2025 will take place.

ACTION POINTS

352 A1 – Bank Mandate: The Clerk completed the Bank Mandate electronically, but it failed to notify cllrs Robson and Sevier. **ACTION: Clerk will try again.**

353 A4 – Biodiversity Plan: A plan was drafted.

354 B2 – Maintenance of Malahkas Hedge: Cllr Ashwin reported that the hedge is planned to be cut next September.

355 D2 - VAS signs installed. **ACTION: Cllr Quigley-York to contact Elan to obtain App.**

356 K1 – Main St Drain #52722: **ACTION – Clerk to follow-up.**

357 K2 – Long Hyde Rd near Main St #53732 repaired.

358 K3 - Blacksmiths Lane near bend drain #54362 jetted.

359 K4 – Stone wall at Bowery Cottage, Main St: **ACTION – Cllr Robson to investigate.**

360 K5 – Long Hyde Rd drain #51932: **ACTION: Clerk to follow up.**

361 K6 – Blacksmith Lane drain #51932 jetted.

CLERK'S UPDATE

362 Correspondence for Consideration - none:

Tabled Correspondence (not otherwise noted on Agenda or Action Tracker):

363 WCC Minerals & Waste Local Development Scheme is now in effect and can be viewed at www.worcestershire.gov.uk/lds

364 17.02.25 email re clearing footpath near Malahkas. **ACTION: Clerk to respond to parishioner. ACTION: Cllr Robson to investigate the matter.**

365 WDC S106 Monies Held: **ACTION: Cllr Mack to liaise with Bowls Club re £24,933 for Off Site Built Sports. ACTION: Cllr Robson to liaise with Littletons Football Club re £40,377.32 Off Site Formal Sports.**

366 Parishioner email re installing streetlight on Farm Lane. **ACTION Cllr Robson to investigate.**

Correspondence sent (not otherwise noted on Agenda or Action Tracker):

367 Draft Scout Hut lease sent to Scout Hut representatives.

368 Reported issues (not otherwise noted on Agenda or Action Tracker): None

PLANNING

369 The **Council resolved** to comment "No objections" for W.25.00498.HP.

370 The **Council resolved** to be represented at the 29.04.25 hearing for Planning Appeal APP/H1840/W/25/3359911. **ACTION: Cllrs Mack, Robson, Sevier Ashwin to draft comments. ACTION: One of Cllrs Mack, Sevier and Ashwin to attend the hearing as a representative of the Council.**

Cllr Robson reported that due to a low housing supply WDC will not defend their refusal of the original application at the hearing.

371 **NEW MOTIONS FOR COUNCIL CONSIDERATION - none**

CLLR REPORTS AND FUTURE AGENDA ITEMS

372 Cllr Mack suggested the Council might wish to become involved in social media.
ACTION: Cllr Mack to draft a Social Media Policy as a proposal.

373 **ACTION: Cllr Mack will present a proposal in re VE Day celebration.**

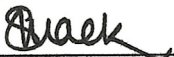
374 **ACTION: Cllr Mack will direct Plush Pizza enquiries re using Scout Hut electricity and land to Scout Hut authorities.**

375 Cllr R Jones requested the next prison visit be in March or April.

376 Cllr Robson requested the gullies on Shinehill Lane be cleared.

The meeting closed at 8:45pm.

377 **DATE AND VENUE OF NEXT SCHEDULED MEETING** at 7:30pm on 17 April 2025 at the Scout Hut, South Littleton.

Signed  Date 17.04.2025

PUBLIC QUESTION TIME NOTES

A parishioner requested softwood trees for the next phase of tree planting. Softwoods help with a mixture of colour and attracting different birds. The Council replied that it is possible to include softwood trees in the next phase.

A parishioner requested that the Council contact WCC to request Diamond bus drivers to slow down in the village.
ACTION: Clerk to contact WCC.