

Minutes of the meeting held 18 September 2025 at the Bowls Club, South Littleton

Councillors Present: Victoria Sevier, Shannon Cawood (Chairperson), Hannah Robson, Liz Williams, Sally Ashwin, Roger Jones, Debbie Jones & Tim Ward

In Attendance: Sean Arble (Clerk), six members of the public & WDC Cllr J Ciotti

- 179 Apologies received from Cllr Helen Quigley-York
- 180 No interests declared.
- 181 No dispensations requested.
- 182 The **Council resolved** to approve the **MINUTES** of the meetings held 17 July 2025 at the Bowls Club, South Littleton and 12 August 2025 at the Scout Hut, South Littleton.
- 183 The meeting was suspended for Public Question Time from 7:32 – 7:35. Notes are at the end of the Minutes.

FINANCE

- 184 The **Council resolved** to approve the payment schedule.

Ref	Payee	Details	Net	VAT	Total	
82	Everflow	SLAGA Water	217.01	£0.00	217.01	24.07.25
83	Wicksteed	Cost to return item	£45.54	£4.18	£49.72	11.08.25
84	Henson	Well Being	£3,456.00	£691.20	£4,147.20	"
85	Nick Lane	Lengthsman July	£185.00	£0.00	£185.00	"
86	Clerk	July wage	£907.30	£0.00	£907.30	"
87	HMRC	Clerk income tax	£10.20	£0.00	£10.20	"
88	HMRC	Council NIC	£75.07	£0.00	£75.07	"
89	Clerk	July expenses	£110.97	£2.63	£113.60	"
90	BG 303	electric June 25	£101.24	£5.06	£106.30	DD August
91	BG 307	electric June 25	£80.22	£4.01	£84.23	DD August
92	Smart Cut	July Cut	£610.00	£122.00	£732.00	11.08.25
93	Lloyds	Lloyds July fees	£4.25	£0.00	£4.25	19.08.25
94	Nick Lane	Lengthsman Aug	£185.00	£0.00	£185.00	18.09.25
95	WDC	Election Fees	£50.00	£0.00	£50.00	18.09.25
96	WDC	Bin cleaning & emptying	£467.38	£0.00	£467.38	"
97	IONOS	Website Aug	£10.00	£2.00	£12.00	DD August
98	IONOS	Email Aug	£9.50	£1.90	£11.40	DD August
99	WDC	Allotment Rent	£62.50	£0.00	£62.50	18.09.25
100	Wychavon Parish Games	three events	£30.00	£0.00	£30.00	"
101	British Gas	307 July	£88.40	£4.42	£92.82	DD September
102	PI	2025 playground Inspections	£210.00	£42.00	£252.00	
103	R Anstey	Lockdown Layabouts	£300.00	£0.00	£300.00	12.09.25
104	Boston Bulb Co	2000 bulbs	£231.67	£46.33	£278.00	18.09.25
105	S Arble	August wage	£907.30	£0.00	£907.30	"
106	HMRC	Clerk tax	£10.20	£0.00	£10.20	"
107	HMRC	Council NIC	£75.07	£0.00	£75.07	"
108	S Arble	August expenses	£85.41	£1.08	£86.49	"
	TOTAL		£4,891.32	£829.08	£6,410.62	

- 186 August 2025 Income & Expense Report noted.
- 187 The **Council resolved** to approve applying for a debit card with a payment limit of £200.
- 188 WDC Cllr J Ciotti Report:
- £10,000 WDC funding available for Neighbourhood Plans.
- Local Government Reorganization continued this summer. The Council voted to split into two regions of North and South.
- WDC still exploring footbridge options at Honeybourne Train Station.
- Worcestershire On Demand is operating. More information can be found at www.worcestershire.gov.uk/WOD
- WDC has opened a system to report problem issues.
- There are many public consultations currently ongoing. Check the WCC e=website
- 189 WCC Cllr H Robson Report:
- Rights of Consultation closes on 26 October.
- Local Nature Recovery Consultation is currently open.
- Please clear leaves from gullys and drains.
- Speeding concerns in South Littleton – will use data to link up South Littleton, North & Middle Littleton and Cleeve Prior
- Health and Well Being Newsletter issued by CALC. **ACTION: Clerk to ask Chris for link.**
- ACTION POINTS**
- 190 B2 – **ACTION: Cllr Ashwin to check on hedge cutting date.**
- 191 B3 - **ACTION: Cllr R Jones to replace missing bolt on brook fence.**
- 192 C4 – Speed restriction sign on Bennett's not in place. **ACTION: Cllr Robson to ask B Barnes for an update.**
- 193 D4 – Cllr Ward reported that the property adjacent to the stone wall near the Bowls Club can be accessed by arrangement.
- 194 D9 – Cllr Cawood requested cllrs to respond to the Parish Projects Survey.
- 195 D10 – Daffodil bulbs planting to be on 12 October.
- 196 I4 – Cllr Cawood requested cllrs to respond to the Policing Survey.
- 197 C5 – Bennett's Hill drains not jetted. **ACTION: Clerk to investigate.**
- 198 J10 – Bin repaired.
- 199 L7 – **ACTION: Cllr Ward to speak with Vicar about replacing the church gate.**

CLERK'S UPDATE

Correspondence for Consideration

200 **ACTION: Clerk to respond to parishioner re book exchange that the idea will be included in the Parish Survey.**

201 **ACTION: Cllrs to respond to Clerk's request regarding the West Mercia PCC Survey.**

Tabled Correspondence (not otherwise noted on Agenda or Action Tracker):

202 18.07.25 WCC email re grit bin delivery. The bins are now in place.

203 01.09.25 email re Lithium Battery Campaign forwarded to cllrs on 03.-09.25.

204 04.09.25 email re playground resources forwarded to cllrs -4.09.25.

205 04.09.25 Annual Playground Inspections. Inspections didn't flag any serious issues.
ACTION: Cllr Quigley-York to prioritize issues for repair. ACTION: Clerk to forward inspections to A Taylor.

Correspondence sent (not otherwise noted on Agenda or Action Tracker)

206 Clerk 31.08.235 email re training courses. Cllr Cawood is registered for Chair Training on 22.10.25.

207 Reported issues (not otherwise noted on Agenda or Action Tracker): None

PLANNING

208 WDC approved W.25.01565.HP. Using delegated powers to the Clerk, the **Council resolved** not to object to this application.

209 WDC approved W.25.01530.HP. Using delegated powers to the Clerk, the **Council resolved** not to object to this application.

210 The **Council resolved** not to object to W.25.01785.FUL.

NEW MOTIONS FOR COUNCIL CONSIDERATION

211 The **Council resolved** to hold monthly meetings at the Bowls Club, South Littleton, from October forward.

212 The **Council resolved** to hold a Christmas Event with a budget of £825.

CLLR REPORTS AND FUTURE AGENDA ITEMS

213 Cllr R Jones reported that that willow tunnels aren't looking healthy. Cllr Sevier stated there are some dead areas. **ACTION: Cllr Sevier to investigate the situation.**

214 Cllr Robson stated that if the Station Nurseries isn't supplying a walnut tree quote, then try Walcote Lane Nursery.

215 Cllr R Jones stated that the Xmas trees should be delivered the last week of November.

216 Cllr Williams stated she will draft a proposal to help promote SNAP.

217 Cllr Williams reported that Blacksmiths Lane pavement work is not good. Cllr Robson advised that the issue was already reported.

218 Cllr Williams would like to know why WDC has not requested an Environmental Impact Statement for the proposed Solar Farm application. She will draft a proposal letter.

- 219 Cllr Williams reported that WDC has £10,000 grants to help fund Neighbourhood Plans.
- 220 The meeting closed at: 8:45pm.
- 221 **DATE AND VENUE OF NEXT SCHEDULED MEETING** at 7:30pm on 16 October 2025 at the Bowls Club, South Littleton.

Signed  Date 16.10.25

PUBLIC QUESTION TIME NOTES

L Smallwood of Sandpiper would like the verge in front of her property cut. She believes the verge is WCC land.
ACTION: Cllr Robson to investigate.

Minutes prepared by Sean Arble, Clerk to the Council, 25.09.25.