

Minutes of the meeting held 19 March 2026 at the Bowls Club, South Littleton

Councillors Present: Victoria Sevier, Shannon Cawood (Chairperson), Helen Quigley-York, Roger Jones & Sally Ashwin

In Attendance: Sean Arble (Clerk) and five members of the public

- 380 Apologies received from Cllrs Debbie Jones, Tim Ward and Hannah Robson.
- 381 No interests declared.
- 382 No dispensations requested.
- 383 The **Council resolved** to approve the **MINUTES** of the meeting held 19 February 2026 at the Bowls Club, South Littleton.
- 384 The meeting was suspended for Public Question Time from 7:35 – 7:45pm. The notes are at the end of the Minutes.

FINANCE

- 385 The **Council resolved** to approve the payment schedule.

Payment References; those in bold previously paid

Ref	Payee	Details	Net	VAT	Total	
195	Clerk	February wage	£907.30	£0.00	£907.30	19.03.26
196	HMRC	Clerk income tax	£10.20	£0.00	£10.20	"
197	HMRC	Council NIC	£75.07	£0.00	£75.07	"
198	Clerk	February expenses	£110.72	£1.08	£111.80	"
199	BG 307	electric January 26	£279.77	£13.98	£293.75	DD February
200	BG 307	electric February 26	£226.49	£11.32	£237.81	DD March
201	BG 303	electric February 303	£290.82	£14.54	£305.36	"
202	Lloyds	January fees	£4.25	£0.00	£4.25	11.02.26
203	S Arble for IONOS	website February	£10.00	£2.00	£12.00	19.02.26
204	S Arble for IONOS	email February	£9.50	£1.90	£11.40	"
205	WDC	Allotment Rent	£62.50	£0.00	£62.50	"
206	WCC	green grit bins x3	£744.72	£148.94	£893.66	"
207	Smart Cut	walnut trees x5	£171.50	£34.30	£205.80	"
208	H Quigley-York for TFM	compost for walnut trees	£8.75	£1.75	£10.50	12.03.26
209	"	tree ties and cushions for walnut trees	£15.55	£3.11	£18.66	"
210	A Taylor	supply & replace rails on rec ground x8	£425.00	£0.00	£425.00	"
	TOTAL		£3,352.14	£232.92	£3,585.06	

- 386 February 2026 Reconciliation noted.
- 387 February 2026 Income & Expense Report noted.
- 388 Precept request emailed to WDC on 18.01.26. First payment should be received in April.
- 389 WCC Cllr H Robson not present; no report.
- 390 WDC Cllr J Ciotti not present; no report.

ACTION POINTS

- 391 A-1: Cllrs Sevier and Ashwin registered for online banking. **ACTION: Mandate to be updated.**
- 392 B-2: It may be possible for community offenders to reinstate the path near Malahkas. **ACTION: Cllr R Jones to investigate.**
- 393 B-17: C Grant-Parkes hasn't cleared his section of the brook. **ACTION: Cllr R Jones to discuss the situation with C Grant-Parkes.**
- 394 C-3: **ACTION: Clerk to request update on village gate quote.**

CLERK'S UPDATE

Correspondence for Consideration

- 395 **ACTION: Clerk to invite T Strickland to the April meeting.**
- 396 **ACTION: Clerk to send Bowls Club lease to cllrs.**
- 397 **ACTION: Clerk to accept invitation for the Council to accept up to 5 Oak trees from a member of the public.**
- 398 The bin is quite new and the invoice was just paid.
ACTION: Clerk to respond to AVIVA insurance that the Council would like a new green bin as compensation for the damage caused by a firm they insure.

Tabled Correspondence (not otherwise noted on Agenda or Action Tracker):

- 399 Clerk sent packs of Lloyd's letters to Cllrs Sevier and Ashwin.
- 400 Correspondence sent (not otherwise noted on Agenda or Action Tracker) - none
- 401 Reported issues (not otherwise noted on Agenda or Action Tracker): none
- 402 Using emergency powers, Cllr Cawood and the Clerk resolved to instruct TC Contracting to clear the headwalls and drains at the South Meadows brook while the water level is down. Work scheduled for 17.03.26.

- 403 **PLANNING - none**

NEW MOTIONS FOR COUNCIL CONSIDERATION

- 404 The **Council resolved** to pay half the cost (£355) of the church gate conversion.
ACTION: Clerk to inform R Johnson of the Council resolution.
- 405 The **Council resolved** to erect a shed and base on the Bowls land at a cost of £1700 plus VAT.
- 406 The **Council resolved** to adopt the Whistleblowing, Lone Working & Health & Safety Policies. **ACTION: Cllr Ashwin to forward information about working at home risk assessment.**

CLLR REPORTS AND FUTURE AGENDA ITEMS

- 407 The Annual Parish Meeting was discussed. Meeting to be advertised in The Link and Facebook Page.
- 408 Cllr Ashwin raised the issue of lorry speeding in the parish.
- 409 The meeting closed at 8:15pm.

410

DATE AND VENUE OF NEXT SCHEDULED MEETING at 7:30pm on 16 April 2026 at the Bowls Club, South Littleton.

Signed Sean . Date 16.04.26

PUBLIC QUESTION TIME NOTES

A Hodges raised the issue of a barn being built on land behind 10 Station Rd. The parishioner was asked to forward photos of the barn to the Clerk.

A parishioner complained about dog poo on the Rec Ground. A notice will be placed in The Link. May install signs.

The parishioner living behind the Rec Ground suggested the Council erect a wooden fence to protect her garden. She will measure the fenceline. A proposal will be developed.

Minutes prepared by Sean Arble, Clerk to the Council, 30.03.26.