

Minutes of the meeting held 18 June 2026 at the Bowls Club, South Littleton

Councillors Present: Shannon Cawood (Chairperson) arrived 7:35pm, Sally Ashwin, Hannah Robson, Victoria Sevier, Helen Quigley-York, David Wootten & Tim Ward

In Attendance: Sean Arble (Clerk) and one member of the public

- 103 Apologies received from Cllrs Roger Jones & Debbie Jones
- 104 Cllr Roger Jones & Debbie Jones offered their apologies.
- 105 No interests declared.
- 106 No dispensations requested.
- 107 The **Council resolved** to approve the **MINUTES** of the meeting held 21 May 2026 at the Bowls Club, South Littleton.
- 108 The meeting was not suspended for Public Question Time.

FINANCE

- 109 The **Council resolved** not to approve the payment schedule. Cllr Sevier had concerns about the May Income & Expense Report not matching the June Payment Schedule. Reference #51 (WCALC Clerk training invoice due for payment on 18.06.26) was not in the May Income & Expense Report. **ACTION: Clerk to send date of £9.98 payment.**
- 110 May 2026 Reconciliation noted.
- 111 May 2026 Income & Expense Report noted.
- 112 WDC Cllr J Ciotti report was emailed to cllrs on 11.06.26 and taken as read.
- 113 WCC Cllr H Robson Report:
- Two paths in South Littleton were nominated for repairs; the bottom of Long Hyde Road and the brook at Blacksmiths Lane to Blacksmiths Close (on the brook side). Only one path will be chosen.
- Pothole near Honeybrook Farm was repaired.
- Discussions surrounding Station Road development took place. Developers made aware of the importance of the trees on the site and the benefits to wildlife.

ACTION POINTS

- 114 A-5: **ACTION: Clerk to forward Allotments Map to Cllrs.**
- 115 A-16 **ACTION: Clerk to forward email re Land Registration of the Rec Ground. request update on Allotments Lease.**
- 117 A-17: Bowls Club lease discussed. **ACTION: Cllr Ward to include a clause which makes the Council responsible for the club parking lot.**
- 118 B-17: **ACTION: Clerk to request update from C Grant-Parkes re trimming South Meadows Brook.**
- 119 C-7: Cllr Cawood emailed hauliers in the area to remind them of the lorry route.
- 120 C-8: **ACTION: Cllr Robson to request an update on the Hardenhuish Hedge.**
- 121 D-6: One quote received to date. **ACTION: Clerk to request quote from Luke Farmer.**



- 122 K-6: **ACTION:** Clerk to request invoices from the Lengthsman in his usual manner. The Clerk will then translate the invoices to fit the WCC template.
- 123 K -11: Insurance company agreed to pay for the bin. **ACTION:** Current bin to be removed by WCC. Clerk to order a new bin during the September WCC requested period.
- 124 K-12: **ACTION:** Clerk to request on update on repairs to pavement near 6a Meadow Rd.
- 125 K-14: **ACTION:** Clerk to request an update on the grass at the prison fields.

CLERK'S UPDATE

Correspondence for Consideration

- 126 Elancity VAS warranty extension. **ACTION:** To be considered at the September meeting.
- 127 Tabled Correspondence (not otherwise noted on Agenda or Action Tracker): Parishioner concerned about land rights for Arrow Valley Solar Project could not attend meeting. Noted.
- 128 Offenham PC call for Sites. Noted.
- 129 Victim Support Presentation emailed to cllrs on 13.06.26.
- Correspondence sent (not otherwise noted on Agenda or Action Tracker)
- 130 The Clerk resigned with one month notice. Last day is 8 July 2026.
- 131 Reported issues (not otherwise noted on Agenda or Action Tracker): none

PLANNING

- 132 The **Council resolved** not to object to planning application W/26/01075/HP.
- 133 The **Council resolved** to approve planning application W/26/01056/FUL.

NEW MOTIONS FOR COUNCIL CONSIDERATION

- 134 The **Council resolved** to consider the Rec Ground stone wall at the July meeting.
- 135 The **Council resolved** to approve the following appointments
- South Meadows Playground Liaison – Cllr R Jones
- Bowling & Tennis Clubs Liaison – Cllr Ward
- Defibrillators – Cllr Ashwin & P Bindley
- Social Working Party – Cllrs Cawood, Quigley-York & Ward
- The Funding Working Party to be determined at a later date.
- 136 The **Council resolved** to consider the Allotments Draft Lease Terms at the July meeting. **ACTION:** Clerk to forward Allotment map to cllrs.
- 137 The **Council resolved** to purchase a Dell 15 laptop and Microsoft Home Office 2024 at a total cost of £771.55.

CLLR REPORTS AND FUTURE AGENDA ITEMS

- 138 **ACTION:** The Clerk to move all council documents to the Council Google Work Space Folder.
- 139 The **Council resolved** to exclude the public, press and the Clerk for an item of business regarding the replacement of the Clerk & Responsible Financial Officer.
- 140 The meeting closed at 9:15pm.
- 141 **DATE AND VENUE OF NEXT SCHEDULED MEETING** at 7:30pm on 2 July 2026 at the Bowls Club, South Littleton.

Signed  Date 10.07.26

PUBLIC QUESTION TIME NOTES - none

2nd July meeting was cancelled (due to be an extraordinary mtg)
10th July 2026 was scheduled council meeting.

Minutes prepared by Sean Arble, Clerk to the Council, 02.07.26.