

Minutes of the meeting held 18 June 2026 at the Bowls Club, South Littleton

Councillors Present: Shannon Cawood (Chairperson) arrived 7:35pm, Sally Ashwin, Hannah Robson, Victoria Sevier, Helen Quigley-York, David Wootten & Tim Ward

In Attendance: Sean Arble (Clerk) and one member of the public

103 Apologies received from Cllrs Roger Jones & Debbie Jones

104 Cllr Roger Jones & Debbie Jones offered their apologies.

105 No interests declared.

106 No dispensations requested.

107 The Council resolved to approve the MINUTES of the meeting held 21 May 2026 at the Bowls Club, South Littleton.

108 The meeting was not suspended for Public Question Time.

FINANCE

109 The Council resolved not to approve the payment schedule. Cllr Sevier had concerns about the May Income & Expense Report not matching the June Payment Schedule. Reference #51 (WCALC Clerk training invoice due for payment on 18.06.26) was not in the May Income & Expense Report. ACTION: Clerk to send date of £9.98 payment.

110 May 2026 Reconciliation noted.

111 May 2026 Income & Expense Report noted.

112 WDC Cllr J Ciotti report was emailed to cllrs on 11.06.26 and taken as read.

113 WCC Cllr H Robson Report:

Two paths in South Littleton were nominated for repairs; the bottom of Long Hyde Road and the brook at Blacksmiths Lane to Blacksmiths Close (on the brook side). Only one path will be chosen.

Pothole near Honeybrook Farm was repaired.

Discussions surrounding Station Road development took place. Developers made aware of the importance of the trees on the site and the benefits to wildlife.

ACTION POINTS

114 A-5: ACTION: Clerk to forward Allotments Map to Cllrs.

115 A-16 ACTION: Clerk to forward email re Land Registration of the Rec Ground. request update on Allotments Lease.

117 A-17: Bowls Club lease discussed. ACTION: Cllr Ward to include a clause which makes the Council responsible for the club parking lot.

118 B-17: ACTION: Clerk to request update from C Grant-Parkes re trimming South Meadows Brook.

119 C-7: Cllr Cawood emailed hauliers in the area to remind them of the lorry route.

120 C-8: ACTION: Cllr Robson to request an update on the Hardenhuish Hedge.

121 D-6: One quote received to date. ACTION: Clerk to request quote from Luke Farmer.

122 K-6: ACTION: Clerk to request invoices from the Lengthsman in his usual manner. The Clerk will then translate the invoices to fit the WCC template.

123 K -11: Insurance company agreed to pay for the bin. ACTION: Current bin to be removed by WCC. Clerk to order a new bin during the September WCC requested period.

124 K-12: ACTION: Clerk to request on update on repairs to pavement near 6a Meadow Rd.

125 K-14: ACTION: Clerk to request an update on the grass at the prison fields.

CLERK'S UPDATE

Correspondence for Consideration

126 Elancity VAS warranty extension. ACTION: To be considered at the September meeting.

127 Tabled Correspondence (not otherwise noted on Agenda or Action Tracker): Parishioner concerned about land rights for Arrow Valley Solar Project could not attend meeting. Noted.

128 Offenham PC call for Sites. Noted.

129 Victim Support Presentation emailed to cllrs on 13.06.26.

Correspondence sent (not otherwise noted on Agenda or Action Tracker)

130 The Clerk resigned with one month notice. Last day is 8 July 2026.

131 Reported issues (not otherwise noted on Agenda or Action Tracker): none

PLANNING

132 The Council resolved not to object to planning application W/26/01075/HP.

133 The Council resolved to approve planning application W/26/01056/FUL.

NEW MOTIONS FOR COUNCIL CONSIDERATION

134 The Council resolved to consider the Rec Ground stone wall at the July meeting.

135 The Council resolved to approve the following appointments

South Meadows Playground Liaison – Cllr R Jones

Bowling & Tennis Clubs Liaison – Cllr Ward

Defibrillators – Cllr Ashwin & P Bindley

Social Working Party – Cllrs Cawood, Quigley-York & Ward

The Funding Working Party to be determined at a later date.

136 The Council resolved to consider the Allotments Draft Lease Terms at the July meeting. ACTION: Clerk to forward Allotment map to cllrs.

137 The Council resolved to purchase a Dell 15 laptop and Microsoft Home Office 2024 at a total cost of £771.55.

138 ACTION: The Clerk to move all council documents to the Council Google Work
Space Folder.

139 The Council resolved to exclude the public, press and the Clerk for an item of
business regarding the replacement of the Clerk & Responsible Financial Officer.

140 The meeting closed at 9:15pm.

141 DATE AND VENUE OF NEXT SCHEDULED MEETING at 7:30pm on 2 July 2026 at
the Bowls Club, South Littleton.

Signed  . . Date 10.07.26

PUBLIC QUESTION TIME NOTES - none

2nd July meeting was cancelled (due to be an extraordinary mtg)
10th July 2026 was scheduled council meeting.

Minutes prepared by Sean Arble, Clerk to the Council, 02.07.26.